Announcements

- Attached is an update on staffing from COE Advancement.
- Did you know that in the Hitchcock classrooms, you can use SchoolVue to share your instructor screen with your students AND they can continue working on the computers? Thanks to Krista for sharing this tip and to Phil for trying it. Open SchoolVue, select the classroom (make sure it is the room that you are in!), click on Show, and then toggle the Display Mode to change between taking total control of their computers to just sharing your desktop.

Opportunities for Excellence

- Service Opportunities with the ASEE First-Year Programs Division: If you are interested in getting involved with the leadership of the First-Year Programs Division, please contact John K. Estell (FPD Nominating Committee Chair, j-estell@onu.edu) no later than Friday, May 10. Please include the following information:
  - Name:
  - Desired position(s):
  - Affiliation/Title/Department:
  - Title and year of last paper presented at a FPD-sponsored session:
  - This year we will be electing individuals for the following Executive Board Positions:
    - Secretary (1)
    - Treasurer (1)
    - Executive Board Members-at-Large (2)
    - FYEE Program Chair Elect – for FYEE 2021 at the University of Maryland (1)

- Each year, thousands of Ohio students will complete independent, inquiry-based research projects. These students will present their research at local and District Science Days, with the highest-rated projects advancing to State Science Day. The Ohio Academy of Science needs you! Please consider lending your expertise by volunteering as judge at State Science Day 2019. You will enjoy a great day of fellowship with colleagues from across that state and have a hand in developing and nurturing Ohio’s pipeline of STEM talent. I think you will have fun, be inspired, and leave with a positive outlook on the future. STATE SCIENCE DAY Saturday May 11, 2019, French Field House at The Ohio State University, Columbus, Ohio. Now in its 71st year, State Science Day remains one of the largest fairs in the country! Nearly 1,200 students will compete for $500,000 in sponsored awards and scholarships. This event is the pinnacle of student-focused, inquiry-based science research and underscores the need to “practice” science and learn to build prototype solutions. For more complete information, please visit: [http://www.ohiosci.org/ssd-judge/](http://www.ohiosci.org/ssd-judge/). This
event requires approximately 600 judges. Judge Registration is through STEM Wizard, please visit: https://statescienceday.stemwizard.com/public_site/judge_register

Reminders
- When reserving an EED conference room or classroom, make sure that you INVITE the room. Just listing in the location will not reserve it. You WILL get a confirmation if you’ve reserved the room correctly. Thanks!

- Need to borrow Pcard? Start & save eRequest; submit when receipt uploaded. No taxes on Pcard purchases. Amazon orders should not be put on EED’s Pcard (submit eRequest as “Standard Purchasing Request”).

- Have an upcoming trip? Submit eTravel request & obtain T# before paying for anything (registration, hotel, car rental, etc.)! Flights must be booked using CTP.

- Conference room phone number 614-292-4483

- Front desk phone number 614-292-7923

- Have a potential news story?
  - Submit Here

- If you have a small project for one of our front desk student assistants, contact Francine Butler.1091 who will assign the work requests. Please submit any requests at least a week in advance.

- Do you have a message or event you’d like to see highlighted on EED’s social media platforms (e.g. Twitter, Facebook)? Email your posts to Chai Balasubramanyam.2 with “EED Social Media” in the subject line.

- Do you have an announcement or message you want to see in the next weekly email? Email the ENG-EEDFrontDesk@osu.edu with “Weekly Email” in the subject line. Have a wonderful rest of the week!